

AGENDA

Meeting: "YOUNG BRADFORD" – A SPECIAL MEETING OF THE BRADFORD
ON AVON AREA BOARD

Place: St Laurence School, Bradford on Avon

Date: Wednesday 9 November 2016

Time: 4.00pm for 4.15pm start **PLEASE NOTE EARLIER START TIME**

REFRESHMENTS AVAILABLE

Including the Parishes of Limpley Stoke, Winsley, Monkton Farleigh, Bradford-on-Avon, Holt, South Wraxall, Wingfield, Westwood, Staverton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Kevin Fielding, on 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Rosemary Brown, Bradford-on-Avon
North
Cllr Trevor Carbin, Holt and Staverton

Cllr Magnus Macdonald, Winsley and
Westwood (Chairman)
Cllr Ian Thorn, Bradford-on-Avon South

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If you have any queries please contact Democratic Services using the contact details above.

Items to be considered		Time
YOUNG BRADFORD		
	Arrival and refreshments	4.00pm
1	Introduction from Chairman	4.15pm
2	What has been achieved so far?	4.20pm
3	Presentations from a selection of youth organisations including: <ul style="list-style-type: none"> • Bobcats girls rugby. • Wiltshire Youth Arts Partnership dance project. • Characters Stage School. • Relateen Youth Counselling. 	4.25pm
4	Using cards to prioritise the needs of young people	5.10pm
5	Voting on top priorities for action	5.25pm
		Ends 5.45pm

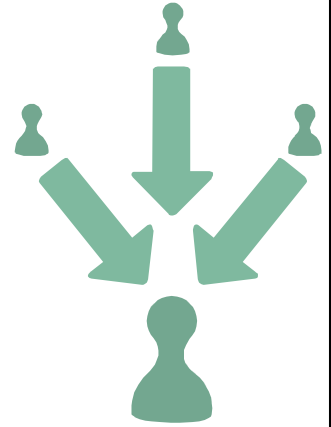
AREA BOARD BUSINESS		
6	Apologies for Absence	
7	Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	5.50pm
8	Chairman's Announcements	

9	Minutes for approval	5.55pm
	<ul style="list-style-type: none"> • To approve and sign as a correct record the minutes of the Area Board meeting held on 14 September 2016. • To approve and sign as the correct record the minutes of the Community Area Transport Group meeting held on 5 September 2016. • To approve and sign as a correct record the minutes of the Local Youth Network Management Group meeting held on 11 October 2016. 	
10	Youth Grants recommended for approval by LYN	6.00pm
	Management Group:	
	<ul style="list-style-type: none"> • Relate requesting £5,000 towards a programme of Youth Counselling. 	
11	Partner Updates	6.05pm
	<ul style="list-style-type: none"> • NHS Wiltshire • HealthWatch Wiltshire • Wiltshire Police 	
12	Community Policing Model	6.15pm
	A video introducing the implementation of a new community policing model across the county.	
13	Project Updates	6.20pm
	Peter Dunford - Community Engagement Manager.	
14	Date of Next Meeting	
	<ul style="list-style-type: none"> • Wednesday 5 January 2017 at St Margaret's Hall - (Joint Strategic Assessment event) 	
15	Close	Ends 6.30pm



YOUNG BRADFORD

**A free event for all secondary
school aged young people and youth
organisations**



Wednesday 9 November @

St Laurence School 3.45pm - 5.30pm

Free food and drinks available

This event is an opportunity to:

- Have **YOUR** voice heard about what is needed for young people in **YOUR** community area
- Find out what positive activities and services are available for you and your friends in your community
- Help influence spending on youth priorities
- Hear about successful projects
- Your chance to win prizes worth £100



For any further details please contact:
emma.drage@wiltshire.gov.uk 07775410523
karen.butler@st-laurence.com 01225 309569

MINUTES

Meeting: BRADFORD ON AVON AREA BOARD
Place: Glove Factory Studios, Brook Lane, Holt, Wiltshire BA14 6RL
Date: 14 September 2016
Start Time: 7.00 pm
Finish Time: 9.40 pm

Please direct any enquiries on these minutes to:

Kevin Fielding, Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Rosemary Brown, Cllr Trevor Carbin and Cllr Magnus Macdonald (Chairman)

Wiltshire Council Officers

Peter Dunford – Community Engagement Manager

Kevin Fielding – Democratic Services Officer

Emma Drage – Local Youth Facilitator

Tim Martienssen – Head of Service: Economic Development and Planning

Town and Parish Councillors

Bradford on Avon Town Council – Ruth Warren & Pam Hyde

Holt Parish Council – Becky Stevens & Steve Siddall

Partners

BoACAN – Jim Lynch

Total in attendance: 30

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Economic Development Priorities for Bradford on Avon</u></p> <p>Tim Martienssen - Head of Service, Economic Development and Planning, Wiltshire Council gave an overview of the economic development priorities for the Bradford on Avon community area. He discussed the strengths, weaknesses, opportunities and threats facing the area. These include its desirability as a place to live and do business, its connectivity including rail links, its strengths in advanced engineering, innovation and knowledge sectors, its growing tourism appeal, new investment in business infrastructure but continuing shortages of premises such as work hub accommodation.</p> <p>The chairman thanked Tim Martienssen for his presentation.</p>
2	<p><u>Holt Neighbourhood Plan and other local issues</u></p> <p>Becky Stevens - Holt Parish Council gave a brief a short overview of the Holt Neighbourhood Plan and other local issues.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That the Holt plan was first conceived some five years ago. • That the draft plan had now been submitted to Wiltshire Council. • That there were ongoing concerns re speeding and the level of traffic travelling through the village. • That the youth club was a great success and continued to flourish even with a lack of funding from Wiltshire Council. • That Holt thanked Cllr Trevor Carbin and the Area Board for its continued support. <p>The Chairman thanked Becky Stevens for her presentation.</p>
3	<p><u>BoA Business Update</u></p> <p>Ruth Warren - BoA Business gave a short presentation that highlighted the role of BoA Business.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Who we are - re-defined Chamber of Commerce.

The role of BoA Business

- To facilitate.
- To Connect.
- To represent.

Events organised

- BoA Business Awards.
- Best Dressed Window Competition.
- Lamb Yard Events.

The Chairman thanked Ruth Warren for her presentation.

4

The Iron Duke and the Avon Works Trail

Jim Lynch - Iron Duke Community Engagement Project Team gave a short presentation to highlight the return of the Iron Duke and Avon Works Trail.

Points made included:

- Pre-unveiling gathering of The Iron Duke at 11am on Saturday 24th September. We are inviting local representatives from community groups, local authorities, businesses, and all of those engaged with the programme.
- Refreshments and nibbles at the Northern Vaults, Lamb Yard, at 11am.
- A screening of 'The Iron Duke's Progress', by Will Sansom, showing the journey of the Iron Duke from its heyday on-site to its return after many years. This would be followed by the premiere of 'Remembering the Avon', a film by Positive Images, featuring many of the ex-workers of the Avon Rubber factory.
- The Iron Duke would unveiled at 12 noon. This would be followed by an afternoon of film, music and poetry centred on the factory and the life and times of Bradford on Avon.

The Chairman thanked Jim Lynch for his presentation.

5	<p><u>Doing Business in Holt</u></p> <p>Nick Kirkham - Glove Factory Studios, Holt gave a short overview of the creation of the Glove Factory Studios in Holt and its role as a local employer.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • The importance of employing local people. • Holt – a good place for a business to start and grow from. • Fresh thinking – that new businesses didn't need to be based in towns and cities to succeed. <p>The Chairman thanked Nick Kirkham for his presentation.</p>
6	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Ian Thorn – Wiltshire Council and representatives of Wiltshire Police.</p>
7	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
8	<p><u>Chairman's Announcements</u></p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> • Health Fair at St Margaret's Hall, 21 September • Mental Health Awareness • Iron Duke Unveiling event, 24 September • Helping Wiltshire Council meet the challenges ahead
9	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the Area Board meeting held on 13 July 2016 were signed as the correct record.

	<ul style="list-style-type: none"> • The minutes of the Local Youth Network Management Group meeting held on 6 June 2016 were signed as the correct record. It was noted that Cllr Rosemary Brown had given apologies for this meeting.
10	<p><u>Written Partner Updates</u></p> <p>The following written partner updates were noted:</p> <ul style="list-style-type: none"> • Wiltshire Police • NHS Wiltshire • HealthWatch Wiltshire
11	<p><u>Youth Grants recommended for approval by LYN Management Group</u></p> <p>The Area Board members considered one application for youth funding:</p> <p>Decision</p> <ul style="list-style-type: none"> • Wiltshire Youth Arts Partnership Awarded £4,251 towards a cross-generational dance project.
12	<p><u>Community Area Grant Fund</u></p> <p>The Area Board members considered one application for community grant funding:</p> <p>Decision</p> <ul style="list-style-type: none"> • West Wilts Esprit Gymnastics Club awarded £1,000 towards new showers.
13	<p><u>Project Update: River Crossing Feasibility Study</u></p> <p>The Community Engagement Manager gave an update on the project which was agreed in principle at the Area Board on 11 May 2016, subject to a match-funding contribution from Bradford on Avon Town Council which was subsequently confirmed.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • In response to a tender exercise for the feasibility study LaBox Design, an architectural company in Bradford on Avon with relevant expertise and

local knowledge, agreed to take the commission at a subsidised rate in demonstration of its commitment to the local area.

- The study will look at possible means of improving pedestrian mobility in the town centre, including across the river, through consultations with stakeholders and the public. It is **not** within the remit of this feasibility study to design a pedestrian river crossing although suitable locations and ballpark costings will be provided.
- Programme for Phase 1- The phase from September until December 2016 would include consultation with relevant stakeholders to ascertain the needs, wishes and constraints on any proposal, analysis of existing documentation including geological and topographical plans and an initial study of the wider implication on the town of any intervention.
- Actions to date – scoping meetings have been held with technical experts at the Council, including Conservation Officer, Estates Manager, Head of Sustainable Transport, and with community stakeholders, including the Preservation Trust, White Stripe and (the former) Bridge Concern.

Immediate pending actions:

- Discussions with the Town Council to join up the objectives of this study with their ongoing discussions with Councillor Philip Whitehead regarding improvements to traffic management and pedestrian safety.
- Further meetings to be arranged with representatives of Bradford's business community and the newly-formed Streets Ahead group.

Decision

- **That the Bradford on Avon Area Board, further to its decision of 11 May 2016, re-confirms a grant funding contribution to the River Crossing Feasibility project of £2,500, matching the contribution from Bradford on Avon Town Council.**

14

Area Board Delegation to Community Engagement Manager

Wiltshire Area Boards had previously delegated authority to officers to grant funding from their delegated community and youth budgets in respect of urgent matters that may arise between meetings of the Area Board. It was proposed that this delegation was updated and extended to cover health and wellbeing projects.

Decision

15	<ul style="list-style-type: none">• That the Bradford on Avon Area Board agreed that In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice- Chairman) of the Area Board, and following consultation with all members of the Area Board may authorise expenditure to support community projects from the delegated community grants budget of up to £1,000 in total, youth projects of up to £1,000 in total, and health and wellbeing projects of up to £500 in total, between meetings of the Area Board.• Decisions taken between meetings would be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband would also be kept informed of any such decisions. <p><u>Date of Next Meeting</u></p> <ul style="list-style-type: none">• Wednesday 9 November at St Laurence School.
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	Item	Update	Actions and recommendations	Who
	Date of meeting: 5th September 2016			
	Attendees and apologies			
	Present:	Magnus Macdonald, Rosemary Brown, Dave Thomas, Peter Dunford, Andy Cadwallader (Wiltshire Council), Mike Roberts (Bradford on Avon TC), Margaret Field, Ruth Fulton (Limpley Stoke PC), Matthew Midlane (Monkton Farleigh PC), Alan Wheals, Westwood PC)		
	Apologies:	Trevor Carbin, Ian Thorn, Spencer Drinkwater (Wiltshire Council), Pam Hyde (Bradford on Avon TC), Andrew Pearce (Holt PC)		
2.	Notes of last meeting			

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		The minutes of the previous meeting held were circulated.		
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BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

3.	Financial Position			
		See Finance sheet. Note: All projects will need to be funded 50% by parish and town councils for 2016/17.	Only £2,065.85 remaining in the budget for 2016/17	
4.	Top 5 Priority Schemes			
a)	Woolley Area 20mph speed limit Winsley / Turleigh 20mph speed limit	All works complete. After speed readings to be done once temporary diversions around B on A removed. Complete		
b)	Monkton Farleigh 20mph speed limit	Monkton Farleigh – Awaiting TRO advert	Advert expected within 4 weeks	
c)	Limpley Stoke 20mph speed limit	PC have chosen Option 2 from those available at an estimated cost of £6000. TRO orders now drafted, awaiting formal advert.	Expected 6-8 weeks for legal order	
d)	Bradford on Avon 20mph speed limit	Assessment report completed and circulated. Substantive Bid made. Verbal update to be provided at meeting.	Bid successful. Meeting with Pam Hyde to discuss next steps. Implementation April/May 2017	Dave Thomas
e)	South Wraxall	Traffic calming scheme near pub. Cost estimate of £ 3,671. PC funding 50%. Surfacing done August. Road markings required to finish	Expected completion mid September	
f)	Wingfield	Traffic calming measures. Cost estimate of £4,767. PC to fund £2000. Surfacing done August. Road markings required to finish	Expected completion mid September	

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

g)	Winsley Road, Bradford on Avon	Crossing assessment report complete. Visibility to potential crossing location at top of Wine Street checked. Required visibility is 80m. Available visibility westbound is 65 m, eastbound 58m. Crossing cannot therefore be provided. Ballpark cost estimate for a signal controlled crossing is £100K.	Design of potential safety feature	Dave Thomas
h)	Highfield Steps.	Orders placed for handrails and lighting column. Awaiting install dates. Cost estimate £3300. TC funding £1650.	Proceed to implementation	
p)	St Laurence Road, Bradford on Avon	Damage to roundabout by Town bus and refuse lorries Ballpark estimate for repair using over-runable plastic mesh £6000. To be discussed.	Other options include new carriageway (£5,000) or concrete solution (£3,500)	Town Council to consider
5.	Other Priority schemes			
a)	Newtown bollards, Bradford on Avon	Bollards have been replaced. Proposals for improvements to Newtown/Mason Lane junction to deter HGV movements have been prepared. (advisory HGV signs in junction bellmouth). TC advise scheme on hold.	On hold	
b)	Market Street, Bradford on Avon.	Bradford on Avon TC request installation of 3no bollards. Cost estimate approx. £1,680. TC advise scheme on hold.	On hold	
c)	Conigre Hill, Bradford on Avon.	Handrails. Substantive Bid made. Verbal update to be provided at meeting.	Bid successful. Delivery to be discussed with Town Council	Dave Thomas
d)	4280 Sladesbrook Close / Berryfield Road Bradford on Avon.	Inappropriate parking. See item on waiting restrictions		

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)	4528 Winsley Hill. Cars parking close to driveway	Cars parking close to driveway. Location now identified as access to Timothy Rise farm / Oakmead. To be discussed at meeting.	Parking by boaters, fishermen, tourists. Refer matter to Winsley PC	Peter Dunford/ Magnus Macdonald
f)	Winsley Road Grove Leaze to Wine Street (Not recorded on issues system)	Request from resident for footway on south side. From Wine Street to No 89 Winsley Road – Cost estimate is £7560. However the provision of a 1.2m wide footway would reduce the running carriageway width to 5.6 to 5.7metres. The minimum carriageway width required at this location is 6m. From No 89 Winsley Road to Grove Leaze – Cost estimate is £7598 (assuming existing kerbs remain).	Pathway available between Rickfield and Belcombe Road as an alternative	Town Council to consider
g)	Wingfield B3109 Frome Road (Not recorded on issues system)	Request from PC for a footway Possible substantive bid for 2017/18. No further action at this time.		
6.	New Requests / Issues			
a)	Winsley Bypass roundabout (Not recorded on issues system)	Safety concerns	See below	
b)	4696 Winsley Bypass speeding concerns	Update required from Magnus / Peter Dunford	Site Visit agreed	Dave Thomas/ Magnus

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	Limpley Stoke Church Lane (Not recorded on issues system)	Measures to reduce vehicle speeds requested. PC to raise at meeting.	Site visit agreed to look at possible traffic calming measures	Dave Thomas/ Margaret Field
7.	Other items			
a)	Waiting Restrictions -	Revised Countywide waiting restriction policy is now in place. Bradford on Avon identified for review in 2016/17. Action with Town Council to ensure all locations are identified and information forwarded to Network Management team. West Wilts waiting restriction review (Holt, Staverton, Winsley etc) – All on ground works complete.	Town Council to look at details for implementation	Mike Roberts
b)	Kennet Gardens, Bradford on Avon	See above		
c)	Freight Management	Bradford on Avon just missed out on prioritisation for freight management review by Wiltshire Council this year	Put forward for action in 2017/18	Spencer Drinkwater
d)	Speed Indicator Devices	Wingfield PC has bought its own SID, streetworks accreditation and public liability insurance to deploy it	Equipment available for hire by other parishes	All
e)	Bradford on Avon Traffic matters	Discussions with Councillor Whitehead ongoing regarding traffic management and pedestrian safety issues.	Formal views of Town Council to be notified by end September	Mike Roberts

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

f)	Turleigh Hill	Metrocount requested at new site on Belcombe Road		Martin Newman/ Vicky Oates
8.	Any Other Business	<ul style="list-style-type: none"> i) Limpley Stoke – “Twizzle” bridleway (part of Walking Wheel route) requires key-clamp handrail ii) Limpley Stoke – handrail on Crowe Hill may be removed by PC due to poor state. iii) Barton Orchard, Bradford on Avon – cars getting stuck in private no through road. Requires a new sign “private vehicular access only” 	<p>No local highways budget available, suggested funding from Cotswolds AONB</p> <p>Self-help solution</p>	
9.	Date of Next Meeting: 27th February 2017 (note 31st October 2016 cancelled)			

Bradford on Avon Community Area Transport Group

Highways Officer – David Thomas

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of £

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6. Safeguarding implications

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Bradford CATG

FINANCIAL SUMMARY

BUDGET 2016-17

£10,062.00 CATG ALLOCATION 2016-17

£4,984.85 2015-16 Underspend

Contributions

- 250 Bradford TC for ped counts on Winsley Road (invoice sent)
- 1800 Winsley Parish council for 20mph (20%) (invoice sent)
- 1326 Winsley PC for Hartley Farm junction (50%) (invoice sent)
- 1375 Monkton Farleigh PC for 20mph speed limit (25%)
- 1192 Wingfield PC for traffic management measures (25%)
- 1835 South Wraxall PC for traffic measures (50%)
- 1650 BonA TC for Highfield steps (50%)
- 3000 Limpley Stoke PC for 20mph speed limit (50%)

total available

£27,474.85

2015-16 commitments

- Winsley / Turleigh 20mph limit coloured surfacing 0 Works no longer required
- Wingfield traffic management measures 4767 Estimate
- South Wraxall traffic measures coloured surfacing 3189 Estimate

2016-17 schemes

- Winsley Hartley Farm junction footways 2653 Actual
- Monkton Farleigh 20mph speed limit option 1 5500 Estimate
- Bradford on Avon Highfield steps handrail and street light 3300 Estimate
- Limpley Stoke 20mph speed limit 6000 Estimate

Total 2016-17 **£25,409.00**

Remaining Budget 2016-17 **£2,065.85**

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Bradford On Avon Local Youth Network Management Group Record Template

Area	Bradford On Avon				
Date	11.10.16	Times	5:00pm-6:30pm	Venue	Youth and Community Centre
Present	3 young people Cllr Magnus Macdonald, Cllr Trevor Carbin – WC Councillors Emma Drage – Local Youth Facilitator Peter Dunford – Community Engagement Manager Alison Craddock – Town Council Lucy Hulbert-Brown – Youth Worker Karen Butler – St Laurence school				
Apologies	Police Young person *2 Cllr Rosemary Brown Cllr Ian Thorn				
Agenda Items					
1	Hello – introduction				
2	Community needs				
3	Relate youth counselling grant application				
4	Procurement of services				
5	Youth themed area board				
6	JSA				
Discussion					
2	The group discussed the need for activities for young people during the holidays especially sports, as it gets young people active and socialising. More places are needed for young people to hang out and feel welcome.				
3	The LYNMG members were happy to recommend support for a youth counselling project application from Relate. A pilot in Holt was suggested by the LYNMG as it was brought to the group's attention that there is an unmet need there. A total of £ 19,846 remains unspent in this years budget.				
4	The Local Youth facilitator went through the options of sports organisations that could be appropriate to meet the needs of sporting provision within the holidays, this included educ8, Go Active, and Active Trowbridge.				
5	The next Area Board is a youth themed meeting where the main topic will be the needs of young people. The LYNMG and Councillors would like to see as many young people and youth organisations there as possible to ensure that the youth voice is heard.				
6	BOA Area Board will be hosting a Joint Strategic Assessment event (JSA) on Wednesday 4 th January where stakeholders from a range of interest groups will be asked to discuss evidence presented and vote on community priorities.				
Recommendations to Area Board					
1	To fund the full amount of £5000 for the Relateen Counselling Project				
Actions					

1	LYF to gather procurement quotes for the next meeting
Date of Next meeting	Tuesday 13 th December 2016 4:30pm – 6pm
Notes Taken By	Emma Drage
Role	Local Youth Facilitator – Wiltshire Council



Report to	Bradford on Avon
Date of Meeting	9 November 2016
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Bradford on Avon Area Board.

Application	Grant Amount	
Applicant: Relate Mid Wiltshire Project Title: Relateen Counselling Project	£5000.00	
Total grant amount requested at this meeting	£5000.00	
Total amount allocated so far	£2640.00	

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2016/17 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2016/2017.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The application

Applicant: Relate Mid Wiltshire Project Title: Relateen Counselling Project	Amount Requested from Area Board: £5000.00	
<p>This application meets grant criteria 2016/17. A sum of £ 19,846 remains unallocated in the youth budget for 2016/17.</p> <p>Project Summary: To provide a bespoke professional counselling service to support young people to recover from or cope with the impact of temporary serious emotional distress so that they can move forward and maximise their potential in life. We offer an opportunity for young people to talk in confidence, release grief and pain, provide strategies to cope, communicate and build individual resilience including personal safe support networks. This is an independent service located at St Laurence School and Holt Village Hall in order to maximise access for young people living in and around Bradford on Avon.</p> <p>How does your project support local needs and priorities? The importance of good mental health has been acknowledged by the young people in Wiltshire as a major issue and resulted in the Wiltshire Young Peoples Your Mind Matters Charter that includes the importance of remembering mental health can affect anyone and everyone should feel able to ask for help if they need it. It also states that we should work in partnership to find ways of making current mental health services more accessible to more young people. In St Laurence School during Sept to June 2016 46 young people have voluntarily used Relateen and the current provision of 10 to 11 hours per week is oversubscribed with a constant waiting list in place. On average 50 of these are young people from families where financial hardship is a factor and this year 64 were from single parent families - an increase on previous years of 20. These young people are experiencing serious distress and often do not feel comfortable about others knowing that they are receiving our help, particularly boys. Even after counselling we are ethically bound to allow them to draw a line under their experience and move on in anonymity. However our Report to Funders shows that this year 82 said they would recommend counselling to a friend the remaining 18 choosing not to answer.</p> <p>How have young people been involved in your project so far? Self-referral - any young person can come to Drop-In in order to have an informal chat about their difficulties ask questions about Relateen and then make an informed decision about whether to access counselling or not. Often a small group of friends will come in order to support someone they are concerned about or to discuss a collective worry that they have. We are committed to ensuring that every young person can exercise autonomy in looking after their own mental health. We invite voluntary feedback after counselling that is written and anonymous. We use this to improve and</p>		

develop the service for example if the young person feels the room is not private enough or the location of it is too public we will work with the school to change it - this has happened in St Laurence. We have also introduced a male counsellor this year in addition to our female counsellor so that young people have more choice and hopefully more boys may be encouraged to come in if only to the Drop-In part of our offer.

Presenting Issues - We use the information clients give us on the nature and depth of their problems to inform and develop counsellor training in order to better support young people. This is done with individual counsellors via supervision and also by group training. Recent subjects are social media abuse and self-harm. Our training shortly will be around Young Peoples Voice.

Use of sessions - The young person directs the sessions in so much as they are there voluntarily it is their private space and they can choose what difficulty they want to explore and what medium they feel most comfortable using to help them. The Counsellor is led by the clients individual needs - they might use the space to cry, shout, be quiet, be a child, then as sessions move forward they can work on ways to understand their problems, build up confidence or work on strategies to manage overpowering feelings such as grief or anger.

Exploring ways to improve feedback - We will be introducing YP Core this year which is a measurement tool to monitor progress as counselling continues so not just a feedback at the end of counselling. This is a Pilot and we shall see how young people feel about this tool and if it is helpful to them in assessing their own mental health progression or not.

How many young people to do you expect to benefit? Between 40 and 50 pupils per year and a further 10 per year that come to Drop-In only at St Laurence School and a further 5 to 6 young people in the village community in Holt. These are direct beneficiaries. Friends and family members will benefit from the young persons improved mental health also. The service is delivered on two days per week for a total of 10 hours per week during term time at St Laurence. We wish to increase that to 13 hrs per week which should help reduce waiting lists. In addition to this service we have been approached by the LYN Management Group to develop a pilot project in Holt that will support vulnerable teenagers. This part of our bid will rely heavily on the Local Youth Worker and Relate Counsellor to creatively engage and encourage young people to access knowledge and support for their emotional wellbeing in whatever format that works. Finding ways that work will be paramount and learning will be shared with other village community areas and interested parties. We have budgeted for the work to include an informal drop-in service and individual counselling if that is what is needed. We will report to the Community Engagement Officer on our activity and progress as we move through the pilot.

How will your project be accessible and affordable? By locating this independent service in the urban school environment and also in an outside school village environment we hope to reach any young person that needs

help. The work is funded from a mix of grant and school budget in order to make it free of charge which is particularly helpful to vulnerable young people. All clients commence with an Initial Assessment which is designed to allow the Counsellor and client to decide if Relateen is the best place to support the young persons concerns. If it is not, the client will be signposted to other services or support.

How will you encourage volunteering and community involvement?

As a professional agency we have a policy of not using volunteer counsellors but by marketing the service through local agencies and youth clubs where young people go we can encourage community involvement by signposting each others services. We are also interested in working with young volunteers to evaluate our service and may be able to do this through new connections with local youth groups.

How will you ensure your project is accessible to everyone, disabled, low incomes, vulnerable etc?

We are a universal access service and locate in school to offer to the widest population that we can irrespective of financial circumstances. By piloting a service in Holt we will see how young people feel in a village community about having a service of their own and what it would look like. As identified above nearly 50 of the young people we see are from disadvantaged backgrounds. Examples of the reach to vulnerable young people are as follows: Boy 15 sleeping in hostel with Mum brother and sister at night and living at home afternoons and weekends due to domestic violence. Boy is angry confused afraid and unable to communicate feelings to Mum. Girl 11 aware that her relationship with Mum and Mums friend is wrong worried and desperate to share concerns with someone she can trust. Wants things to change but afraid of telling and what might happen. Girl 12 whose father committed suicide a year ago now having angry and violent outbursts at school impacting on all relationships. Initially she refused help from Cruse but now wants to talk in private with someone she trusts. By locating in this school we can provide disabled access for young people with special educational needs and young people who do not have the resources to travel to another location. The facility in Holt is also accessible to vulnerable young people who would not find it easy to go to Trowbridge after school to access our service.

How will you ensure your project is inclusive? By ensuring that our Equalities and Diversity policy including staff and recruitment and training practice is adhered to. By following the specific guidance recommended by the British Association for Counselling and Psychotherapy around best practice in terms of sensitivity training and guidance to support minority groups. By statistics monitoring of age gender presenting issues and outcomes of clients year on year and identifying if some groups are missed and what the reason might be. By marketing as widely as possible within the school community and in the wider community by word of mouth. We are committed to equality and diversity. We strive to support young people irrespective of gender sexual orientation culture race or disability.

How will you work with other community partners? We have strong

November 2016

MIUs to align opening hours

Wiltshire's Health Select Committee have acknowledged support for a proposal by Wiltshire Health and Care, in partnership with Wiltshire Clinical Commissioning Group to align the opening hours of Trowbridge and Chippenham Minor Injuries Units from 7am-11pm, seven days a week.

Minor Injuries Units (MIU) offer a facility for treating injuries that are not serious, providing a real alternative and a more suitable setting for the care and treatment of less serious injuries to local Accident and Emergency departments.

Patient attendance overnight at Wiltshire's two minor injuries units is extremely low and it has been difficult to ensure the MIUs can be staffed properly, due a shortage of staff with the right training who are able to treat minor injuries and deliver safe patient care. Additionally, many of those people who attend during the night time present with minor illness, meaning that they are referred to the 24 hours Out of Hours GP service.

Over a 91 day period from January – March 2016 there were average overnight attendances of 2.3 at Trowbridge MIU and 0.6 at Chippenham MIU. The impact of this has been greatest at Trowbridge MIU, where there have also recently been 28 overnight closures due to lack of appropriate staffing.

Douglas Blair, Managing Director of Wiltshire Health and Care said: "To make the sure we can staff the unit in the day time when most minor injuries occur, it's essential that we review the operational effectiveness of MIUs in Trowbridge and Chippenham at night time. Continuity of the existing arrangements at Trowbridge and Chippenham MIUs is not sustainable if we're to provide an effective service that meets the current and future needs of local communities. That means being able to properly staff our units during the day time when people most require the services they provide".

Tracey Cox, Interim Accountable Officer at Wiltshire CCG said: "The revised opening times for Trowbridge and Chippenham MIUs will ensure there are no more unplanned closures at night time, will make better use of nurse resource during the day when attendances to the MIUs are at their highest, and means clearer communication for the public as to when the MIUs are open".

Wiltshire Health and Care is committed to reinvesting any savings generated back into community services.

15,500 missed GP Practice appointments across Wiltshire in three months

An equivalent of 516 days of general practitioner time was lost during July –September 2016 because more than 15,500 GP, nurse and healthcare assistant appointments were missed across Wiltshire's 55 GP Practices.

Known as 'Did Not Attend' appointments they have a huge impact on the health economy, prevent other patients from being seen and waste the time of ever-stretched doctors and nurses.

Wiltshire Clinical Commissioning Group is urging patients to take a few minutes to cancel their appointments if they are no longer required, or if they are unable to attend. Practices will then be able to offer those slots to other patients who require them and help to reduce appointment waiting times.

Dr Peter Jenkins, Chair of Wiltshire CCG said: “Every missed appointment it is a missed opportunity for practices to see another patient. Between July and September that means practices could have seen another 15,500 patients, which is staggering. Simply by cancelling unwanted appointments, even if it is a few minutes before, it means that other patients have an opportunity to be seen more quickly and perhaps see their own GP. We were aware that most practices experience several DNAs each day, but the volumes we are seeing are quite frankly, shocking.”

On average a GP will conduct 30 appointments per day and based on the total number of missed appointments for July – September 2016, the equivalent of 516 days of general practitioner time has been lost.

Dr Richard Sandford-Hill, a GP at Market Lavington Surgery explains on behalf of Wiltshire Practices: “As doctors, we understand that people lead busy lives, that plans often change and quite often many people feel better by the time of their pre-booked appointment, so needing to change or cancel it is not a problem – please just remember to let your surgery know.

“At a time when NHS resources are stretched to the hilt, it’s really important that people understand the impact they have if they simply do not turn up. Everyone has responsibility to look after the NHS – it’s tax payers money after all – and we urge Wiltshire people to cancel when they don’t need the appointment so that those most in need are able to be seen more quickly”.

Stay well this Winter campaign

As the days get colder and bugs and illnesses become more common, it’s important to take care of your health. Wiltshire Clinical Commissioning Group are part of the **Stay Well This Winter** national campaign to raise awareness of what you can do to stay healthy this winter and what services are available if you need additional help.

The national **Stay Well This Winter** campaign started on 2 October 2016 and will run until the end of March 2017 and will also be providing advice to those with long-term health conditions, over 65s, pregnant women and parents of under-sevens.

Get the jab, get Flu Safe

NHS Wiltshire CCG is encouraging people to have their flu jab. Flu is a highly contagious infection that anyone can catch, but it can be very serious for some. For most people flu is a relatively mild illness from which they recover within a week or two – yet every year people, especially those at risk, become seriously ill because they don’t get their free flu jab.

Flu is not the same as a cold and it affects people of all ages. If you or someone you care for is in any of the at-risk groups listed below you can get a free flu jab from your GP.

- everyone aged 65 years and over
- all pregnant women irrespective of their stage of pregnancy
- Adults and children over six months with long term heart, lung, kidney, liver or neurological conditions
- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

Staying Healthy this winter

NHS Wiltshire CCG is urging people to keep warm and well this winter, especially as the nights are starting to draw in and the temperature is dropping.

The cold can have serious consequences as it can increase the risk of strokes and heart attacks as well as causing people to catch colds and flu. Wrapping up warm, keeping the heating turned up, making sure you have enough winter food supplies and keeping a well-stocked medical cabinet in case you do catch a cold or flu are all sensible steps to take.

What to keep in your medicine cabinet

Painkillers



Aspirin, paracetamol and ibuprofen are highly effective at relieving most minor aches and pains.

Antihistamines



Useful for dealing with allergies, insect bites and hay fever.

Oral rehydration salts



Oral rehydration salts can help restore your body's natural balance of minerals and fluid lost through diarrhoea, fever, and vomiting - if you can't continue your normal diet.

Indigestion treatment



If you have stomach ache, heartburn or trapped wind, a simple antacid will reduce stomach acidity and bring relief.

Anti-diarrhoea tablets



It's a good idea to keep anti-diarrhoea medicine at home as diarrhoea can happen without warning. Causes include food poisoning and a stomach virus.

Suncream



Keep a suncream of at least factor 15, with UVA protection. Exposure to the sun can cause sunburn and increase your risk of skin cancer.

In Wiltshire, there are numerous ways to get healthcare advice and treatment. Consider all the options available to help you make the right decision about where to go if you need treatment.



NHS 111: free non-emergency number | trained call handlers will listen to your symptoms and direct you to the best medical care for you | 24 hours a day, 365 days a year

NHS Choices: UK's biggest health website | 24 hours a day, 365 days a year | www.nhs.uk | for information specifically for Wiltshire, visit: www.yourcareyoursupportwiltshire.org.uk

GP out of hours: 6.30pm - 8am on weekdays and all day at weekends/bank holidays | call your GP to access the service | call 111 if you urgently need medical help, but it's not life-threatening

Minor Injuries Unit (MIU): treat minor injuries that are not life-threatening e.g. cuts, bites and simple fractures | Trowbridge x-ray: 9am - 1.30pm and 2pm - 5pm | Chippenham x-ray: 9am - 12.30pm and 1pm - 5pm

Pharmacist: experts in medicines | advice on common ailments | potential alternative to a GP visit | opening hours vary, for your local hours visit: bit.ly/YourPharmacy

GP: see a GP if you have a condition that can't be treated with over the counter medication or advice from a pharmacist | for your local GP details visit: bit.ly/My_GP

A&E: for genuine life-threatening emergencies only | 24 hours a day, 365 days a year



Area Board Update - November 2016

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

Hospital discharge in Wiltshire

We have listened to people about their experiences when they were discharged from hospital or when their care was transferred between different care settings. For most people, the system is working well and they are happy with their discharge. However, people also told us about delays, poor communication, a lack of involvement of patients and their unpaid carers, and accessing social care at home after a stay in hospital. We have shared the feedback we have gathered with the health and care partnership for Wiltshire's Better Care Plan. The partnership brings together organisations to improve 'the system'. Our report will shortly be published and available download from our website www.healthwatchwiltshire.co.uk/reports-publications/. Our next aim is to produce information about discharge or transfers of care for local people so they know what they should expect.

Feedback on Your Care Your Support Wiltshire (YCYSW)

We saw a statistic from The Social Care Institute for Excellence recently stating that over 80% of adults are online, but fewer than 2% reported a 'digitally enabled transaction' with the NHS in 2015. This month we have been out and about meeting people to improve that statistic for Social Care in Wiltshire. We have presented training and provided workshops about YCYSW to:

- a local Alzheimer's café
- a health & wellbeing group
- carers' and older people's champions
- Parent Carers
- Safer Salisbury groups and over 55's.

 **Your care
Your support Wiltshire**
Your local information and support site for Health and Social Care
www.yourcareyoursupportwiltshire.org.uk

We have signposted to articles about the mental capacity act, support to live independently, Easy Read versions of our most used pages, the telecare guide, and the screencast we made about how to use the site. We listened to Carers who said it was hard to sign up online for a Carers Emergency Card (CEC). We talked to local charity Carers Support Wiltshire who said it is quicker to process an electronic form. We signed up ourselves for a CEC to make sure the system was working, and discovered the page made some assumptions about what you do to successfully complete a CEC form. We have made the instructions about how to sign in to YCYSW, and how to access the carers emergency card form clearer and easier to follow. We haven't left out that you can still use paper and pen though.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

To apply for a carers emergency card online, create a profile on YCYSW, sign in, and find the steps to follow at www.yourcareyoursupportwiltshire.org.uk/health-and-social-care/carers-emergency-card.aspx.

In the words of Mrs Doyle from the TV show *Father Ted* "Go on Go on Go on: go online."



Photo source: <http://www.morganjones.co.uk/2015/02/hmrc-drop-100-penalty/>



Community Policing Report - November 2016

Bradford on Avon

Hello and welcome to your Community Policing report.

The Community Policing Team (CPT) model will be rolled-out across Wiltshire Police this autumn, starting with the county of Wiltshire on 17 October 2016 and followed by Swindon on 7 November 2016.

This follows a successful trial of the new model in Trowbridge, Warminster, Bradford on Avon, Westbury, Tisbury and Mere. I would like to thank everybody within the community for assisting us during this pilot and providing us with the feedback to enable the continued development of this new model. The structure and ways of working have developed over the last year and this is down to our continued review and also listening to the feedback from our partner agencies and community and this has enabled us to arrive where we are today. We are keen to also improve where possible and so this process will continue and I look forward to future evolutions.

CPT combines Neighbourhood Policing, Response teams and Local Crime Investigators so there is a “one team” approach to community policing. It means there is a bigger team of officers and police staff available to attend incidents and improves communication between teams and departments. It gives the public a better service because issues can potentially be resolved at the first point of contact (101 and 999 call-takers) and provides them with a named officer/police staff member who they will be able to keep in touch with during the investigation. It also encourages officers and staff to take more “ownership” of cases.

There will be seven Community Policing Teams: Swindon North, Swindon West, Swindon South, Wiltshire North, Wiltshire West, Wiltshire East and Wiltshire South.

Each Community Policing Team will be overseen by a Superintendent and will have an Inspector and a Deputy who directly lead that Community Policing Team. The team will be made up of a mix of police officers, community co-ordinators, PCSOs, civilian local crime investigators and Specials Constables.

We will be engaging with the public as the force wide roll-out commences and will welcome feedback about the new model. Please speak to your local officers to find out more or provide feedback, which you can also do at feedback@wiltshire.police.uk You can also find out more, including videos and infographics explaining the new model, on our website <http://www.wiltshire.police.uk/information/community-policing-pilot>

feedback@wiltshire.police.uk

COMMUNITY MESSAGING

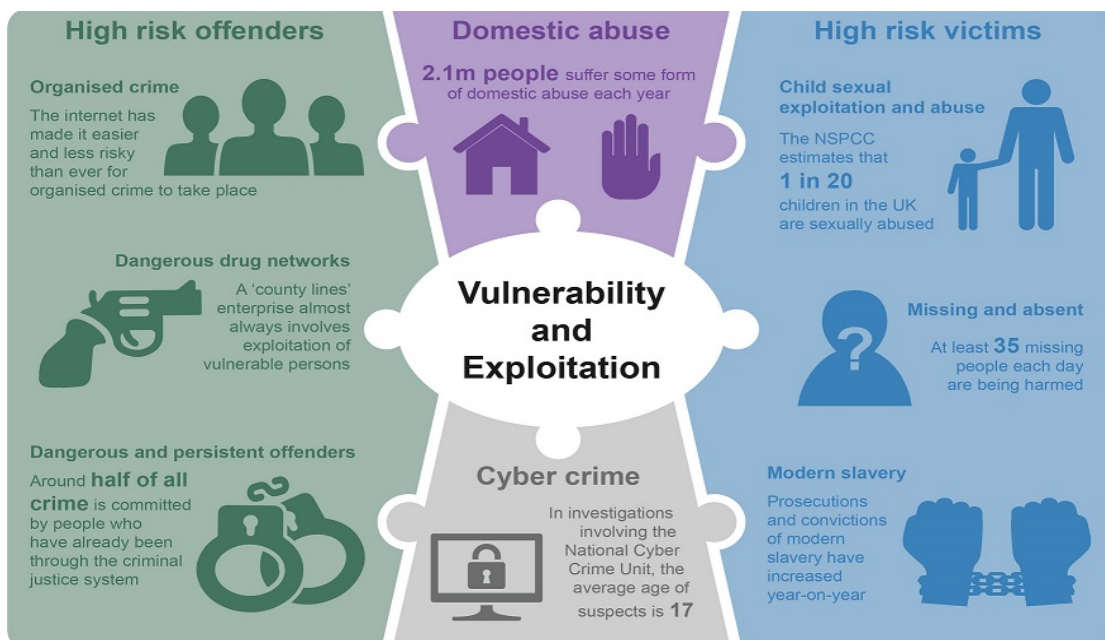
We have been talking a lot publically about Community Messaging over recent months and I have included the link below and would continue to encourage you to spread the message to your communities, encouraging as many people as possible to sign up. We have seen a 20% growth over the recent months and this is to be commended and I want to say thank you for this and the work you have done within your communities to assist us in getting the key messages out there to the right people at the right place at the right time. Please help us take this even further. We are continually reviewing the content of our messages, so if there is any feedback for us, please let us know.

<https://www.wiltsmessaging.co.uk/>

CONTROL STRATEGY

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

- Domestic abuse / Cyber Crime / High risk offenders / High risk victims



feedback@wiltshire.police.uk

CURRENT PRIORITIES/ SERIES/ EXCEPTIONS

Crime Exceptions are where the volume of crime exceeds the levels we would expect over a specified period. This is based on evaluation of data, over like to like periods historically.

There were no crime exceptions in the area last month.

There are no current priorities in the area.

Whilst not an exception, we did see an increase in Burglary offences in the middle of October. One of these was linked to the vehicle which damaged the town bridge. We have subsequently arrested two local males on suspicion of a number of offences and they are currently on police bail.

We have pulled together some top tips to prevent becoming a victim of burglary:

- Always close and lock all windows and doors when leaving your home.
- Invest in a light timer and leave lights on inside your house in more than one room.
- Remove any cover for a burglar to work unseen, such as shrubbery, and give your neighbours every chance to spot something suspicious.
- Ensure valuable or sentimental items of jewellery are suitably insured.
- Take photographs of all such items (laid beside a ruler) and store these in a safe place.
- Register all valuable items on www.immobilise.com
- Large quantities of cash should never be kept at home.
- Keep keys and valuables out of sight, and reach from cat flaps, letterboxes, and downstairs doors and windows.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

Sector Head Insp 2517 Brain : james.brain@wiltshire.pnn.police.uk

Deputy Sector Head Ps 1801 Louis McCoy : louis.mccoy@wiltshire.pnn.police.uk

feedback@wiltshire.police.uk

POLICE COMMUNICATION

In an emergency call 999

Call 999 if you need an immediate response because:

- A crime is in progress.
- You or someone else is injured or there is a threat to life.
- A serious road traffic collision has taken place.
- Violence is being used.

For less urgent matters you can call **101**

Call 101 for less serious matters

- To report a crime or issue that does not require an immediate emergency response
- You or someone else are not in immediate danger
- You would like to speak to your local police officer
- You want to provide information about a crime

Visit a police station

Crimes and road traffic collisions can be reported to our Enquiry office at Trowbridge, their opening hours are Monday to Friday 8.30 to 5.30, Saturdays 9.00 to 1.00, Sundays and Bank Holidays Closed.

feedback@wiltshire.police.uk

Stop a police officer or PCSO

Although we cannot take reports of crime on the street we are happy to receive information and give advice.

E-mail

Your local officer can be contacted by e-mail CPTWestWiltshire@wiltshire.pnn.police.uk

Website

There are a number of forms available on www.wiltshire.police.uk where you can pass information.

Crimestoppers

Information can be passed anonymously via Crimestoppers. They can be contacted at crimestoppers.org.uk or via telephone on 0800 555 111. Their website also provides useful information and crime prevention advice

Facebook

Each town within the Community Policing Team has its own Facebook page, on here you can find information about what has been happening in the area. We are unable to take reports of crime this through facebook.

Community Messaging

The police will put out information via Community Messaging, you will receive these messages if you are registered. You can also reply and give feedback to these messages.

